

**BOARD OF OPTICIANRY  
GENERAL BUSINESS MEETING MINUTES  
TELEPHONE CONFERENCE CALL**

**1-888-670-3525**

**Pass Code: 4552635641**

**June 20, 2016 at 12:00 noon EST**

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 12:01 p.m. EST on Monday, June 20, 2016 by Mr. Shannon, Chair. Those present for all or part of the meeting included the following:

Members present:

Dale Shannon, Chair  
John Girdler, III, Vice-Chair  
David Calvo  
Irene Stavros, R.D.H.  
Margaret Slattery  
Richard Williams  
Paul Wilford

Staff present:

Tom Barnhart, Assistant Attorney General, Board Counsel  
Jennifer Wenhold, Board Executive Director  
Robin McKenzie, Program Administrator  
Court Reporter: For the Record Reporting (850) 222-5491

**REVIEW AND APPROVAL OF MINUTES**

The minutes of the April 21, 2016 general business meeting were reviewed and following review, the following action was taken by the Board:

Motion: by Mr. Girdler to approve the minutes as presented.  
Second: by Ms. Stavros.  
Vote: unanimous.

**CONTINUING EDUCATION COURSES**

**CEDO: Reduction of Medical Errors-HS**

Pursuant to section 456.013(7), Florida Statutes, the 2-hour course relating to prevention of medical errors shall be approved by the Board. Following discussion, the Board took the following action:

Motion: by Mr. Wilford to deny the course as it is written. He suggested the information be updated and the course resubmitted.  
Second: by Mr. Williams.  
Vote: unanimous.

**Optical Seminars: The Apprentice Orientation Class**

Pursuant to Rule 64B12-16.003(4)(a), Florida Administrative Code (F.A.C.), an apprentice is required to complete a Board-approved Apprentice/Sponsor Orientation Course. Following discussion, the Board took the following action:

Motion: by Mr. Girdler to approve.  
Second: by Ms. Stavros.  
Vote: unanimous.

**Optical Seminars: Initial Florida Rules and Laws For Opticians**

Pursuant to Rule 64B12-9.0015(4)(b), F.A.C., an applicant for licensure as an optician must complete a two-hour laws and rules course by a Board approved laws and rules course provider. Following discussion, the Board took the following action:

Motion: by Mr. Girdler to approve this laws and rules course.  
Second: by Mr. Williams.  
Vote: unanimous.

**Optical Seminars: The Prevention of Medical and Ophthalmic Errors**

Pursuant to section 456.013(7), Florida Statutes, the 2-hour course relating to prevention of medical errors shall be approved by the Board. Following discussion, the Board took the following action:

Motion: by Mr. Girdler to approve this course.  
Second: by Ms. Stavros.  
Vote: unanimous.

**POF: Reduction of Medical Errors**

Pursuant to section 456.013(7), Florida Statutes, the 2-hour course relating to prevention of medical errors shall be approved by the Board. Following discussion, the Board took the following action:

Motion: by Mr. Williams to approve this medical errors course.  
Second: by Mr. Girdler.  
Vote: unanimous.

Pursuant to Rule 64B12-15.008, F.A.C., each course without classroom instruction must be approved by the Board and approval may be granted for a period not to exceed 2 years.

**CEDO: Laws and Rules-HS**

Following discussion, the following action was taken by the Board:

Motion: by Mr. Girdler to approve this laws and rules course.  
Second: by Ms. Stavros.  
Vote: unanimous.

**CEDO: HIV/AIDS: A Primer for Professionals-HS**

Following discussion, the following action was taken by the Board:

Motion: by Mr. Girdler to deny this course. It was suggested that the course be updated and resubmitted.  
Second: by Mr. Calvo.  
Vote: unanimous.

**NAO: Build Your People Skills With Emotional Intelligence**

Following discussion, the following action was taken by the Board:

Motion: by Mr. Girdler to deny this course. The course should better reflect the optician profession and how opticians can benefit from this.

Second: by Ms. Stavros.

Vote: unanimous.

**RULE DISCUSSION**

**64B12-9.0015 Application for Examination and Licensure**

House Bill 941 removed the requirement for a two hour medical errors course for initial licensure and removed a section in 456.0635, F.S., requiring the removal of a history question. The updated application was reviewed by the Board and following discussion, the following action was taken:

Motion: by Mr. Calvo to accept the language changes in the rule.

Second: by Mr. Williams.

Vote: unanimous.

Motion: by Mr. Girdler that this will have no economic impact on small business and a SERC is not required.

Second: by Mr. Williams.

Vote: unanimous.

Motion: by Mr. Calvo to approve the changes to the application removing the requirement for a 2 hour course on medical errors and the one criminal history question.

Second: by Mr. Girdler.

Vote: unanimous.

**64B12-16.003 Apprenticeship Requirements and Training Program**

House Bill 941 removed a section in 456.0635, F.S., requiring the removal of a history question. The updated application was reviewed by the Board and following discussion, the following action was taken

Motion: by Mr. Girdler to approve the language changes in the rule.

Second: by Mr. Calvo.

Vote: unanimous.

Motion: by Mr. Williams that this will have no economic impact on small business and a SERC is not required.

Second: by Mr. Calvo.

Vote: unanimous.

Motion: by Ms. Stavros to approve the apprentice optician application removing the one history question.

Second: by Mr. Girdler.

Vote: unanimous.

Motion: by Mr. Calvo to approve the changes to the sponsor form.

Second: by Ms. Stavros.

Vote: unanimous.

**OTHER BUSINESS**

**Application Review: David Newport, Apprentice Optician Applicant**

Mr. Newport was present and was not represented by counsel. This application is being presented to the Board for review due to an affirmative response to a history question on his apprentice application. Following discussion, the Board took the following action:

Motion: by Mr. Wilford to approve the application for apprenticeship.  
Second: by Ms. Slattery.  
Vote: unanimous.

**Election of Officers**

Motion: by Mr. Wilford to nominate Mr. Shannon as Chair.  
Second: by Mr. Williams.  
Vote: unanimous.

Motion: by Mr. Shannon to nominate Mr. Girdler as Vice-Chair.  
Second: by Ms. Stavros.  
Vote: unanimous.

**REPORTS**

**Optical Seminars: Releasing or Not Releasing the PD to a Client**

The Board determined to continue gathering information regarding releasing or not releasing the pupillary distance to a client.

**ADJOURNMENT**

The meeting was adjourned at 1:05 p.m.