

**BOARD OF OPTICIANRY
GENERAL BUSINESS MEETING
Telephone Conference Call
PHONE NUMBER: (888) 670-3525
PARTICIPANT CODE: 4552635641
June 5, 2018 at 12:00 p.m. ET**

I. CALL TO ORDER

The meeting was called to order on Tuesday, June 5, 2018 at 12:00 p.m. ET by Mr. Byron D. Shannon, Board Chair.

ROLL CALL

Those present for all or part of the meeting included the following:

Members present:

Byron Dale Shannon, Chair
John B. Girdler, Vice-Chair
Paul Wilford
Margaret Slattery
Richard Williams
Irene Stavros

Staff present:

Marlene Stern, Esq., Board Counsel
Jennifer Wenhold, Executive Director
Abigail Chapman, Regulatory Supervisor
Court Reporter: For the Record Reporting
(850) 222-5491

II. APPROVAL OF MINUTES

A. January 9, 2018 General Business Meeting Minutes

The minutes of the January 9, 2018 general business meeting were reviewed and following review, the Board took the following action:

Motion: by Ms. Stavros to approve the minutes as presented.

Second: by Mr. Williams.

Vote: unanimous.

III. APPEARANCES

A. Chad W. Burns, Apprentice Optician Applicant

Mr. Burns was not present and was not represented by counsel. His appearance was requested due to an affirmative response to a general history question and a health history question on his Apprentice Optician application. Mr. Burns' application is currently incomplete as he is missing the date of signature on the sponsor registration form and proof of education in the form of a copy of a high school diploma or equivalent certificate. The application is placed on the agenda for review by the full Board and action as to whether Board staff may continue to process the application with history disclosed by the applicant.

After discussion, the Board took the following action:

456.0635, F.S.

Motion: by Ms. Slattery to deny the Apprentice Optician application on the grounds that it does not meet the requirements of 456.0635, F.S.

Second: by Mr. Williams.

Vote: unanimous.

B. Sherry L. Smith, Apprentice Optician Applicant

Ms. Smith was not present and was not represented by counsel. Her appearance was requested due to an affirmative response to a general history question on her Apprentice Optician application. Ms. Smith's application is complete as of April 9, 2018.

After discussion, the Board took the following action:

Motion: by Ms. Slattery to approve the application on the condition of a required appearance before the Board prior to approving eligibility for required examination approval.

Second: by Mr. Williams.

Vote: unanimous.

IV. REPORTS

A. Marlene Stern, Esq., Board Counsel

i. Rules Report

Ms. Stern provided a monthly rules report for June 2018 for the Board's review.

B. Jennifer Wenhold, Executive Director

i. Financial Reports

a. Budget Report – Expenditures by Function

Ms. Wenhold provided budget information for period ending March 31, 2018 for the Board's review.

Ms. Wenhold notified the Board of the influx of course applications for approval and the need for a short call during the summer.

C. Byron D. Shannon, Chair Report

Mr. Shannon discussed the Board Chair's meeting and his attendance with Mr. Girdler and notified full Board that he will provide report on the November agenda. Additionally, Mr. Shannon conducted a class on optical establishment inspection training and provided a brief overview of the training including practice of opticianry and required equipment with a request to

revise the instruction manual for next year. Mr. Shannon discussed licensure mobility as it relates to approving licensure for those coming from out-of-state to Florida who have already taken the NCSORB, national examination, and applying for Florida licensure. Mr. Shannon brought the attention to the Board of potential amendments to practice act and Florida Administrative Code Rules as it relates to continuing education credit. He will be attending NCSORB annual meeting in July in Minnesota to review examination and participate in a work group to analyze the national examination required.

Chair requested a ULA presentation during the November Board meeting.

Chair discussed budget report with funding from MQA Trust Fund as it relates to decreasing licensure fees. Ms. Wenhold discussed facilitating a meeting with budget analyst, Mendy Simmons, to review budget reports prior to November meeting.

V. FOR YOUR INFORMATION

A. Standardized Health Care Practitioner Application

Ms. Wenhold presented the standardized health care practitioner application for the Board's review and discussed efforts of future development and implementation. Ms. Wenhold provided explanation to the Board on the standardized application initiative's purpose to help all of the Boards regulated by Chapter 456, F.S., General Provisions, which apply to all professions such as demographic information and health history questions to reduce the amount of rulemaking and associated cost to the Department of Health. This application will be bi-furcated to include one section that is standardized for all regulatory Boards and a separate section which includes Board specific questions.

VI. ADJOURNMENT

There being no further discussion, the Board took the following action:

Motion: by Ms. Stavros to adjourn the meeting at 12:37 p.m.

Second: by Mr. Williams.

Vote: unanimous.

The meeting was adjourned at p.m. ET.