

**BOARD OF OPTICIANRY  
GENERAL BUSINESS MEETING  
Telephone Conference Call  
PHONE NUMBER: (888) 670-3525  
PARTICIPANT CODE: 4552635641  
July 24, 2018 at 12:00 p.m. ET**

**I. CALL TO ORDER**

The meeting was called to order on Tuesday, July 24, 2018 at 12:00 p.m. ET by Mr. Byron D. Shannon, Board Chair.

**ROLL CALL**

Those present for all or part of the meeting included the following:

**Members present:**

Byron Dale Shannon, Chair  
John B. Girdler, Vice-Chair  
Paul Wilford  
Margaret Slattery  
Richard Williams  
Irene Stavros

**Staff present:**

Ed Tellechea, Esq., Board Counsel  
Timothy Frizzell, Esq., Board Counsel  
Jessica Sapp, Operations Administrator  
Abigail Chapman, Regulatory Supervisor  
Court Reporter: For the Record Reporting  
(850) 222-5491

**II. APPROVAL OF MINUTES**

**A. June 5, 2018 General Business Meeting Minutes**

The minutes of the June 5, 2018 general business meeting were reviewed and following review, the Board took the following action:

Motion: by Mr. Williams to approve the minutes as presented.

Second: by Ms. Stavros.

Vote: unanimous.

**III. APPEARANCES**

**A. Juan Carlos Moreno, Application for Opticianry Examination**

Mr. Moreno was present and was not represented by counsel. Juan C. Moreno's application appeared before the Board on January 9, 2018 to determine if his education from another country is equivalent to requirements pursuant to s.484.007(d), F.S. During the meeting, the Board approved the applicant's request for a continuance to allow time for applicant to submit additional supporting materials to demonstrate proof of practice to the Board. Mr. Moreno waived his 90-day requirement on January 9, 2018.

The applicant submitted requested proof of practice documentation and the Board received on

June 25, 2018.

After discussion, the Board took the following action:

Motion: by Ms. Slattery to approve the application.

Second: by Mr. Girdler.

Vote: unanimous.

**B. David Leavengood, Application for Opticianry Examination**

Mr. Leavengood was present and was not represented by counsel. His appearance was requested due to an affirmative response to a history question on his Application for Opticianry Examination. Mr. Leavengood's application was complete as of April 25, 2018.

After discussion, the Board took the following action:

Motion: by Ms. Stavros to approve the application.

Second: by Mr. Williams.

Vote: unanimous.

**C. Richard Nurse, Application for Opticianry Examination**

Mr. Nurse was present and was not represented by counsel. His appearance was requested due to an affirmative response to a history question on his Application for Opticianry Examination. Mr. Nurse's application was complete as of June 8, 2018.

After discussion, the Board took the following action:

Motion: by Mr. Girdler to approve the application.

Second: by Ms. Slattery.

Vote: unanimous.

**D. Continuing Education Home Study Courses for Review**

**i. OPTICAL SEMINARS**

**a. 20-617015 – Contact Lens Solutions**

The home-study continuing education course application for CE Broker Tracking number 20-617015 was reviewed by the Board by designated Committee of One, Paul Wilford. On June 18, 2018, the Committee recommended that further review was required by the full Board prior to action on the application due to outdated graphics included in the course application materials submitted by the provider.

After discussion, the Board took the following action:

Motion: by Mr. Girdler to approve the application.

Second: by Ms. Slattery.

Vote: unanimous.

**b. 20-665746 – The Evolution of Contact lenses**

The home-study continuing education course application for CE Broker Tracking number 20-665746 was placed on the agenda for review and action on the application pursuant to Rule 64B12-15.008, Courses Without Classroom Instruction, Florida Administrative Code.

After discussion, the Board took the following action:

Motion: by Mr. Girdler to approve the application.

Second: by Ms. Slattery.

Vote: unanimous.

**c. 20-665744 – Building Memory Skills**

The home-study continuing education course application for CE Broker Tracking number 20-665744 was placed on the agenda for review and action on the application pursuant to Rule 64B12-15.008, Courses Without Classroom Instruction, Florida Administrative Code.

After discussion, the Board took the following action:

Motion: by Mr. Girdler to approve the application.

Second: by Mr. Williams.

Vote: unanimous.

**ii. RATIFICATION LIST – APPROVED HOME STUDY COURSES**

The list of previously approved home-study courses by CE Committee of One, was placed on the agenda for ratification by the Board.

After discussion, the Board took the following action:

Motion: by Ms. Slattery to approve the ratification of approved home-study course applications as listed.

Second: by Mr. Girdler.

Vote: unanimous.

**IV. REPORTS**

**A. Jessica Sapp, Program Operations Administrator**

Ms. Sapp confirmed that the planned budget projections meeting for the Board was scheduled to take place on October 4, 2018. Additionally, Ms. Sapp discussed the upcoming renewal period beginning in October 2018 with renewal postcards to be mailed to all licensees providing instructions for renewal this biennium. Ms. Sapp also confirmed that the location for the full Board meeting on November 2, 2018, will be in Weston, Florida.

**B. Board Counsel**

**i. Rules Report – July 2018**

Mr. Tellechea, Esq., introduced the new counsel assigned to the Board, Mr. Frizzell, Esq. Mr. Tellechea, Esq., provided a monthly rules report for July 2018 for the Board's review and discussion. Mr. Shannon, asked that a response be drafted for Rule 64B12-16.003, F.A.C., tolled on April 2, 2018, and submitted to the Board Chair prior to sending to the Joint Administrative Procedures Council.

**C. Byron D. Shannon, Chair Report**

Mr. Shannon discussed his attendance at the National Commission of State Regulatory Boards (NCSORB) Annual Meeting in Minneapolis, MN, where he participated in a work session to review examination materials.

**D. Board Members**

There was no further discussion by the members of the Board at this time.

**V. FOR YOUR INFORMATION**

**A. Tennessee Announcement – Adoption of ABO & NCLE's ABO Virtual Practical Examination**

Ms. Chapman presented the memorandum dated July 3, 2018, from James M. Morris, ABO-NCLE Chief Executive Officer and General Counsel for the Board's review and discussion. This memorandum announced the Tennessee State Board of Dispensing Opticians' adoption of the American Board of Opticianry (ABO) and National Contact Lens Examiners (NCLE) Practical Examination.

Mr. Shannon further explained that six (6) states are now using ABO and NCLE for their licensure examination and three (3) states are now using the NCSORB examination for licensure. Mr. Shannon announced a national meeting this fall that will be a collaboration of states using these examinations to discuss potential issues related to the examinations including fees and licensure mobility.

**VI. ADJOURNMENT**

There being no further discussion, the Board took the following action:

Motion: by Mr. Girdler to adjourn the meeting at 12:49 p.m. ET.

Second: by Mr. Williams.

Vote: unanimous.